


# Specimen Shipment Guide


Eli Lilly Clinical Diagnostics Laboratory (ELCDL) has partnered with Marken, a UPS company, to provide courier services for diagnostic testing specimen delivery to the ELCDL. All specimen shipping costs will be incurred by ELCDL.

It will be the draw site's responsibility to make arrangements with Marken for specimen pickups. Submit a specimen pick up request form via email to Marken at [Lilly.Philly@marken.com](mailto:Lilly.Philly@marken.com), which contains detailed shipping instructions. Once the pick up request form has been received, Marken will follow up with the draw site within 24 hours to schedule the specimen pickup.


Marken will provide all shipping supplies at the time of pickup to transport the frozen specimen(s); however, it will be the responsibility of the draw site to place the specimen into the shipping container for the courier.


## Specimen Packaging

**STEP 1** Collected specimen should be stored frozen in biohazard transport bag together with associated supporting documentation including the test requisition. Ensure the specimen is frozen solid prior to shipping.  
  
NOTE: Only one patient specimen per bag.

**STEP 2** Confirm the specimen in the transport bag matches the requisition in the outer pouch of the bag.  


**STEP 3** Contact the courier to schedule pickup. Contact Marken via email at [Lilly.Philly@marken.com](mailto:Lilly.Philly@marken.com)  


**STEP 4** Keep specimen frozen until courier arrives.  


**STEP 5** Courier will bring the conditioned shipper to desired location.  


**STEP 6** Place the frozen specimen with requisition in the conditioned shipper.  


**STEP 7** Courier will seal and label for shipping.  


For detailed instructions on specimen processing, please refer to the [Test Details](#) document for the appropriate assay.

For questions or more information, please call the ELCDL at 833-INFO-CDL (833-463-6235) or email [Diagnostic\\_Testing\\_Support@lilly.com](mailto:Diagnostic_Testing_Support@lilly.com).

